

# City of Homestead

Annual Operating  
&  
Capital Budget  
Fiscal Year  
2006-2007



Rendering of New City Hall  
Civic Court Rotunda



FISCAL YEAR 2006-2007

ANNUAL OPERATING  
&  
CAPITAL BUDGET SUMMARY

**CITY COUNCIL**

Roscoe Warren, Mayor  
Steven D. Losner, Vice Mayor  
Lynda Bell, Councilwoman  
Amanda S. Garner, Councilwoman  
Norman L. Hodge, Jr., Councilman  
Jeffrey D. Porter, Councilman  
Judy Waldman, Councilwoman

**CITY MANAGER**

Curtis K. Ivy, Jr.

**DEPUTY CITY MANAGER**

Mike Shehadeh, P.E.

# FISCAL YEAR 2006-2007 OPERATING BUDGET

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## MESSAGE FROM THE CITY MANAGER:

September 30, 2006

Honorable Mayor Warren and City Council Members:

In accordance with Section 5.03 of the City of Homestead Charter, I present to you the proposed Operating Budget for this fiscal year (2006-2007). This balanced budget includes anticipated revenues and expenditures of \$145,748,972.

Under the direction of the Mayor and City Council and with the assistance of employees and department directors, the approved budget takes into account the goals and objectives identified over the course of the last year and incorporates improvements, efficiencies, and a proactive approach to future challenges.

This budget includes information on all budgeted appropriations of the City, including the General Fund, Enterprise Funds, Internal Service Funds and Special Revenue Funds. It focuses on the City's mission and is supported by adherence to selected core values.

This budget addresses the policy goals established by the City Council in specific service areas, as well as those necessary for sound fiscal management. All departments participated in the development of the budget by quantifying their needs, developing service plans and setting performance goals through active employee involvement. Most

importantly, we have established a standard of participation and accountability that will be enhanced with each coming year.

### Major Budget Initiatives

The 2006-2007 budget is indicative of the sustained economic health of the City. Property valuations increased by approximately 60% over last fiscal year. While still maintaining the level of service, we were able to reduce the millage rate by 0.50 mill to 6.25 mills. This reduction marks the fourth consecutive year of property tax cuts totaling 2.25 mills.

In keeping with the City Council's commitment to long-term sustainability, a General Fund emergency reserve equal to 10% of budgeted revenues (or \$4.0 million) has been earmarked. This budget also includes a City Manager's contingency of approximately \$430,000 for unforeseen and un-budgeted expenditures.

The City will embark on a new marketing campaign with the purpose of presenting the many opportunities Homestead has to offer to current and potential residents, business owners and visitors.

The Water, Wastewater and Solid Waste enterprise funds have provided for replacement, renewal, and improvement ("RRI") reserves. Budget allocations for these reserves, if not used in the current year, will be

rolled over to fund balance and accumulated for planned future use. The total RRI reserve allocation for this fiscal year is \$3.65 million.

In addition, revenues from the People's Transportation Plan have been projected in the amount of \$1,420,096. These revenues will be used for transportation/transit-related improvements and the completion of a Citywide Transportation Master Plan, including upgrades to the Busway, which include lighting, fencing and signature bus stops.

## **Economic**

### Residential and Commercial Projects

The City of Homestead has been experiencing both commercial and residential growth. We issued 2,882 residential certificates of occupancy ("COs") last fiscal year and we anticipate approximately 2,400 this fiscal year.

Last fiscal year 12,499 building permits were issued and 65,529 inspections were performed. These figures are expected to decrease this fiscal year due to lower projections of residential units.

This growth was also evident by the fact that the Planning & Zoning Board presided over 115 public hearings last fiscal year.

The construction of the new Homestead Hospital is nearing completion. It is scheduled to open in May 2007.

We are anticipating several commercial sites to begin construction this year including: a Sun Trust branch, a third Walgreens, Panda Express and a third Publix and other small business storefronts.

The pace of commercial development is expected to continue as an 88,000 SF office/retail building adjacent to the movie theatre and a 60,000 SF medical office building adjacent to the Hospital will begin to be occupied with businesses. In addition, over 60,000 SF of warehouse space will be available in the northwest section of the City. The Homestead Pavilion, with approximately 400,000 SF of commercial space is expected to start construction this fiscal year.

In response to the growth in the City, Miami-Dade Fire Rescue Department has broken ground for two new fire stations. One is projected to open this fiscal year and the second will open in the following fiscal year. Miami-Dade Fire Rescue is planning to build a new Station 16 in the northwest section. It is expected that groundbreaking will commence during this budget year. The existing station will remain in use until the new one is built. This will insure uninterrupted service for the citizens of Homestead.

## **Downtown Revitalization**

### New City Hall

Design for the new city hall is in process and should be completed this fiscal year. Demolition and site preparation is anticipated to also start this fiscal year.

### Parking / Busway

Construction of another parking lot in the Downtown Homestead Area will be completed this fiscal year. Several alleys in the downtown area will be repaved in addition to having better-improved drainage.

The Busway, which is under construction, will greatly increase the availability of transit services to Homestead and South Miami-Dade residents. The Busway construction is projected to be completed this fiscal year.

### Underground Infrastructure / Sidewalks

The Community Redevelopment Agency (“CRA”) is also funding underground infrastructure and sidewalk improvements within the CRA. Additionally, all the brick pavers in the Downtown area will be cleaned and re-sealed. The CRA is constructing new water and sewer mains within the west industrial area.

### Losner Park

Planning for Losner Park’s expansion will continue this fiscal year.

### Historic Preservation

The historic Lilly Lawrence Bow Library and the Old Town Hall will both be refurbished and updated, while maintaining their historic character.

### Façade Program

Homestead Main Street has been funded to oversee a façade renovation program in the Historic District.

### **SW Neighborhood Revitalization**

#### SW Neighborhood Master Plan

CRA plans to build new sidewalks along SW 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> Avenues between Lucy Street and SW 4<sup>th</sup> Street.

#### Housing

Funding will be provided for assistance in construction of new workforce housing and a CDBG grant will be used for rehabilitation of existing housing.

#### Lighting

Lighting along SW 4<sup>th</sup> Street will be upgraded to match the new City lighting standard.

### **Education**

The City has supported the initiative of private developers and Miami-Dade County Public Schools (“DCPS”) for the creation of an Educational Facilities Benefit District (“EFBD”). The first school is projected to be built by DCPS this fiscal year with anticipated occupancy the following year.

### **Prospects For The Future**

The City is currently financially sound and poised to move forward with significant capital projects that

will fulfill needed infrastructure for many years to come. We anticipate that the University of Florida will acknowledge that the City has reached the 50,000-population mark that will qualify the City as a Federal Entitlement Community. In addition it will qualify the City for a seat on the Metropolitan Planning Organization ("MPO") Board.

At the present time, the residential building market has declined, as has the resale of existing homes. The impact of this on City revenues will have to be monitored carefully. Fortunately, we are experiencing increased commercial building, and with the anticipated sale of the Park of Commerce we should see an increase in industrial construction and job creation.

There are still a number of challenges the City faces this year that include, but are not limited to:

- Union contract negotiations
- Federal and state legislation negatively impacting the City
- Concerns regarding taxes and fees by our citizens
- Homeowner insurance
- City's permit for the lake excavation site
- Growth management

As we move forward this year, I feel we are prepared to meet these challenges and see them through with the City's best interests in mind. I wish to thank the Mayor and City Council for their support and guidance in the development of this budget, and acknowledge the

contribution of all City staff toward this effort.

I am pleased to provide you the Adopted fiscal year 2006-2007 Annual Budget.

Respectfully Submitted,

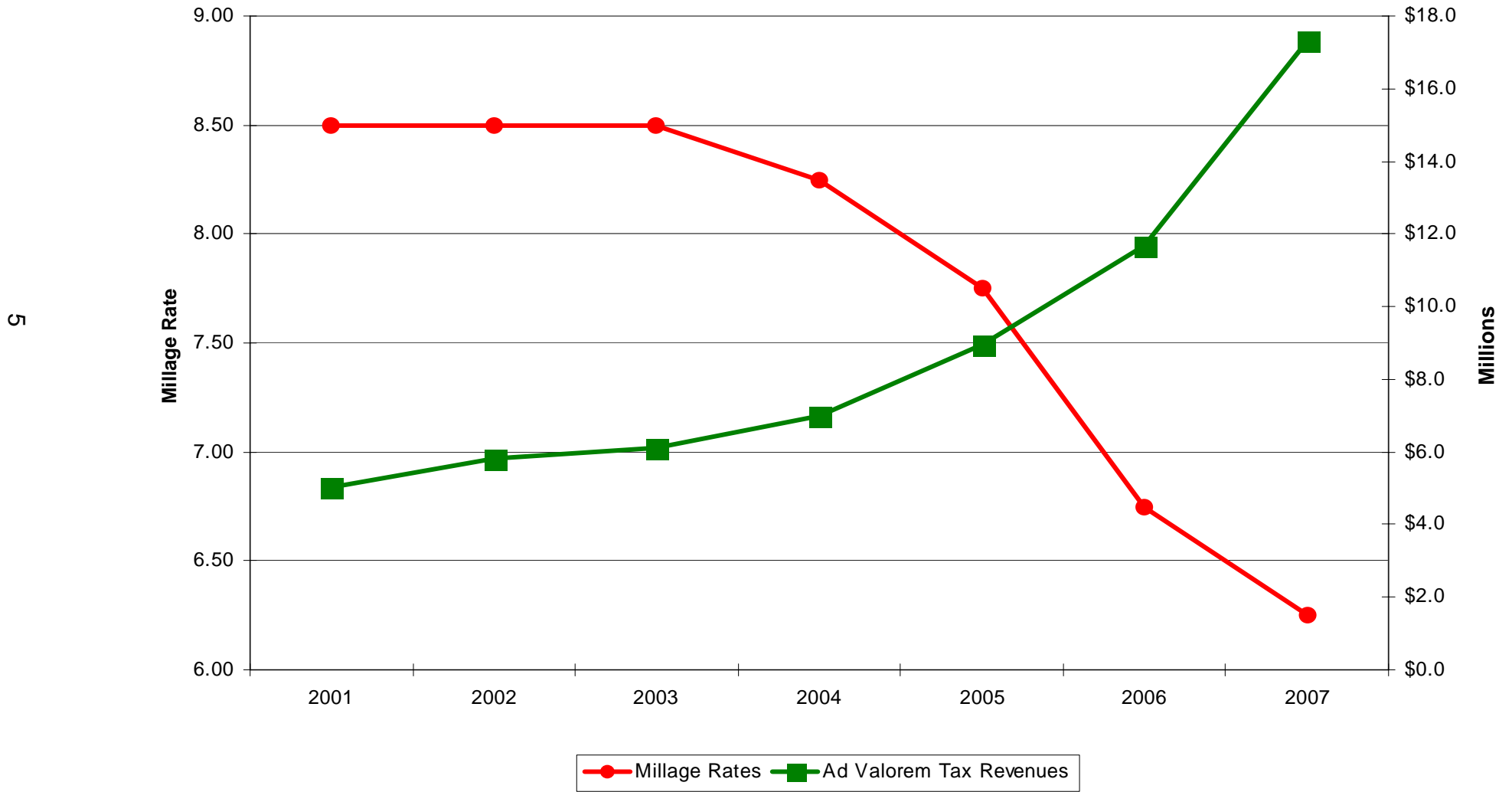


Curtis K. Ivy, Jr.  
City Manager

*Note: The City Council adopted the final General Fund Budget on September 18, 2006.*

# City of Homestead

## Millage Rates vs. Ad Valorem Tax Revenues



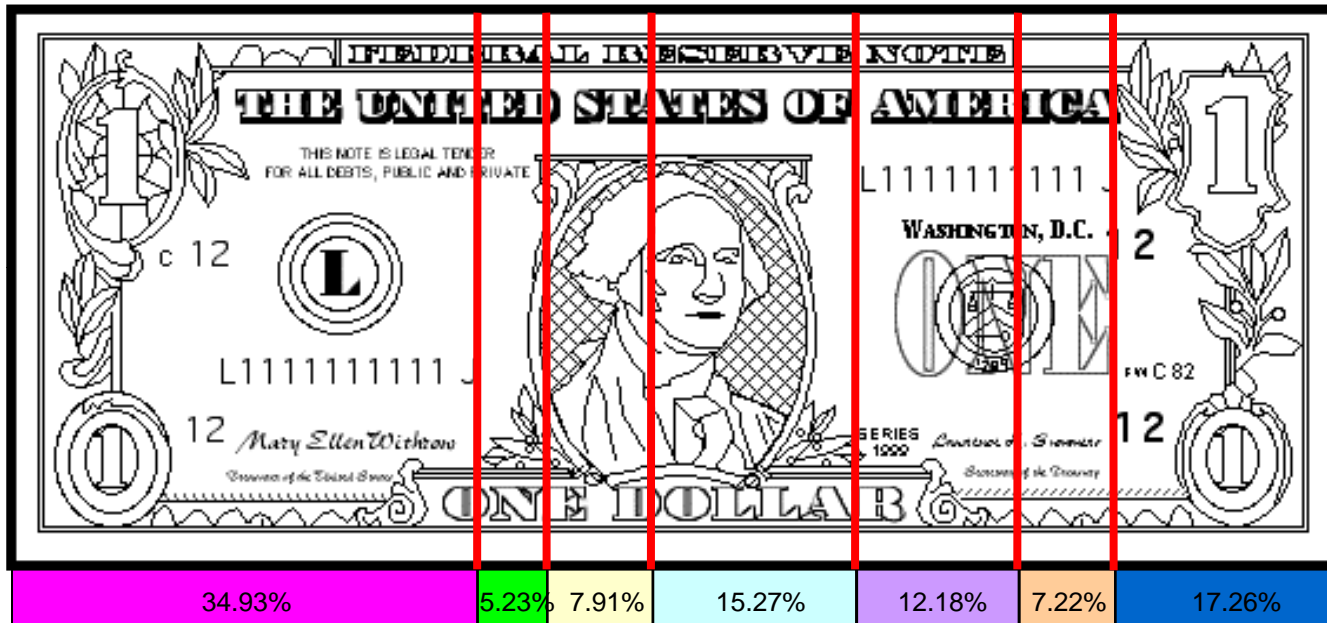
**City of Homestead  
Revenue Budget  
FY 2006-2007**

	<b>Final Budget FYE 2006</b>	<b>Adopted Budget FYE 2007</b>
<b>General Fund:</b>		
Ad Valorem Taxes	10,079,234	15,241,879
Other Taxes	2,106,225	2,280,709
Transfer Fees	3,398,756	3,453,660
Licenses and Permits	6,417,675	6,664,890
State Shared Revenues	4,989,080	5,315,280
Payment in Lieu of Taxes	735,000	738,800
Other	3,480,907	6,792,311
Interfund Transfers	7,412,768	3,149,752
<b>Total General Fund</b>	<b>38,619,645</b>	<b>43,637,281</b>
<b>Electric Utility:</b>		
Charges for Services	29,847,103	32,129,812
PCA	11,091,790	16,073,403
Other Revenue	6,457,397	2,071,225
<b>Electric Operating Total</b>	<b>47,396,290</b>	<b>50,274,440</b>
<b>Electric Utility Bond Project:</b>		
Bond Revenues	6,616,059	-
<b>Electric Utility Bond Total</b>	<b>6,616,059</b>	<b>-</b>
<b>Water Utility:</b>		
Charges for Services	2,966,394	3,513,634
Other Revenue	1,760,290	2,577,215
<b>Total Water</b>	<b>4,726,684</b>	<b>6,090,849</b>
<b>Wastewater Utility:</b>		
Charges for Services	5,036,261	6,260,824
Other Revenue	3,061,049	3,068,464
Water Transfer In	100,000	-
<b>Total Wastewater</b>	<b>8,197,310</b>	<b>9,329,288</b>
<b>Stormwater Utility:</b>		
Charges for Services	927,331	1,425,037
Other Revenue	65,837	59,500
<b>Total Stormwater</b>	<b>993,168</b>	<b>1,484,537</b>
<b>Solid Waste:</b>		
Charges for Services	7,882,826	8,885,150
Other Revenue	159,000	243,250
<b>Total Solid Waste</b>	<b>8,041,826</b>	<b>9,128,400</b>
<b>Other:</b>		
People's Transportation Plan	1,283,018	1,420,096
Confiscated Property	2,541,825	3,365,834
Stadium	826,689	495,646
Homestead-Miami Speedway	2,334,300	2,509,250
Community Redevelopment	5,271,673	6,140,459
Park of Commerce	12,070,660	-
Impact Fees	4,143,767	11,872,892
Utility Tax Project	250,000	-
<b>Total Other</b>	<b>28,721,932</b>	<b>25,804,177</b>
<b>Total All Funds</b>	<b>143,312,914</b>	<b>145,748,972</b>

**City of Homestead  
General Fund Revenues  
FY 2006-2007**

**Where does the money come from?**

7



- Ad Valorem Taxes - 35%
- Licenses and Permits - 15%
- Other Revenue - 17%
- Other Taxes - 5%
- State Shared Revenues - 12%
- Transfer Fees - 8%
- Interfund Transfer - 7%

**City of Homestead  
Expenditures Budget  
FY 2006-2007**

	<b>Final Budget FYE 2006</b>	<b>Adopted Budget FYE 2007</b>
<b>General Fund:</b>		
Mayor and Council	777,334	828,844
City Attorney	1,200,000	1,400,000
City Manager	896,283	1,053,601
City Clerk	389,496	359,327
Community Development	458,056	383,752
Building	2,896,044	2,359,393
Planning and Zoning	1,132,000	1,760,791
Finance	1,025,262	1,125,121
General Services	1,995,078	2,052,571
New City Hall	2,637,700	3,528,850
General Admin	2,329,132	3,324,780
Human Resources	550,367	574,687
Police	15,813,522	18,323,276
Public Works	1,754,906	1,829,841
Parks and Recreation	3,787,481	4,515,817
Interfund Transfer to Motorsports	-	106,250
Interfund Transfer to Stadium	761,284	-
Interfund Transfer to Debt Service	215,700	110,380
<b>Total General Fund</b>	<b>38,619,645</b>	<b>43,637,281</b>
<b>Electric Utility:</b>		
Administrative	2,785,776	750,161
Payment in Lieu	510,000	510,000
Transfer Fees	2,548,933	2,548,933
Plant, Engineering, TDM	10,747,318	9,081,683
System Operations	25,696,257	31,740,282
Customer Service	2,183,527	2,378,650
Bad Debt Expense	276,602	559,183
Transf to General Fund -Cost Allocation	1,929,363	1,987,244
Transf to Debt Service	718,514	718,304
<b>Total Electric</b>	<b>47,396,290</b>	<b>50,274,440</b>
<b>Electric Utility Bond Project:</b>		
Capital Acquisitions and Construction	6,616,059	-
	<b>6,616,059</b>	<b>-</b>
<b>Water Utility:</b>		
Administration	706,980	411,540
Payment in Lieu of Taxes	77,000	77,000
Transfers to Sewer	100,000	-
Transfer Fees	313,725	337,005
Operating	2,575,793	3,379,414
Interfund Transfer to RR&I	300,000	1,000,000
Fund Balance Reserve	24,943	201,781
Charges for Customer Service	352,945	409,210
Bad Debts	38,393	30,887
Transfers to General Fund- Cost Allocation	236,905	244,012
<b>Total Water</b>	<b>4,726,684</b>	<b>6,090,849</b>

**Wastewater Utility:**

Administrative	103,506	27,024
Payment in Lieu of Taxes	148,000	148,000
Transfer Fees	536,098	567,722
Operating	4,565,140	5,762,192
Interfund Transfer to RR&I	1,500,000	1,500,000
Fund Balance Reserve	43,926	407,630
Charges for Customer Service	352,945	409,210
Bad Debts	70,843	56,825
Interfund Transfers to Debt Service	439,294	-
Transfers to General Fund- Cost Allocation	437,558	450,685
Total Wastewater	<u>8,197,310</u>	<u>9,329,288</u>

**Stormwater Utility:**

Operating	884,149	1,147,472
Interfund Transfer to RR&I	-	250,000
Fund Balance Reserve	24,881	4,068
Bad Debts	9,916	6,548
Transfers to General Fund- Cost Allocation	74,222	76,449
Total Stormwater	<u>993,168</u>	<u>1,484,537</u>

**Solid Waste:**

Operating	6,911,627	7,512,656
Interfund Transfer to RR&I	400,000	900,000
Fund Balance Reserve	106,276	62,521
Charges for Customer Service	352,945	409,210
Bad Debts	90,742	58,370
Transfers to General Fund- Cost Allocation	180,236	185,643
Total Solid Waste	<u>8,041,826</u>	<u>9,128,400</u>

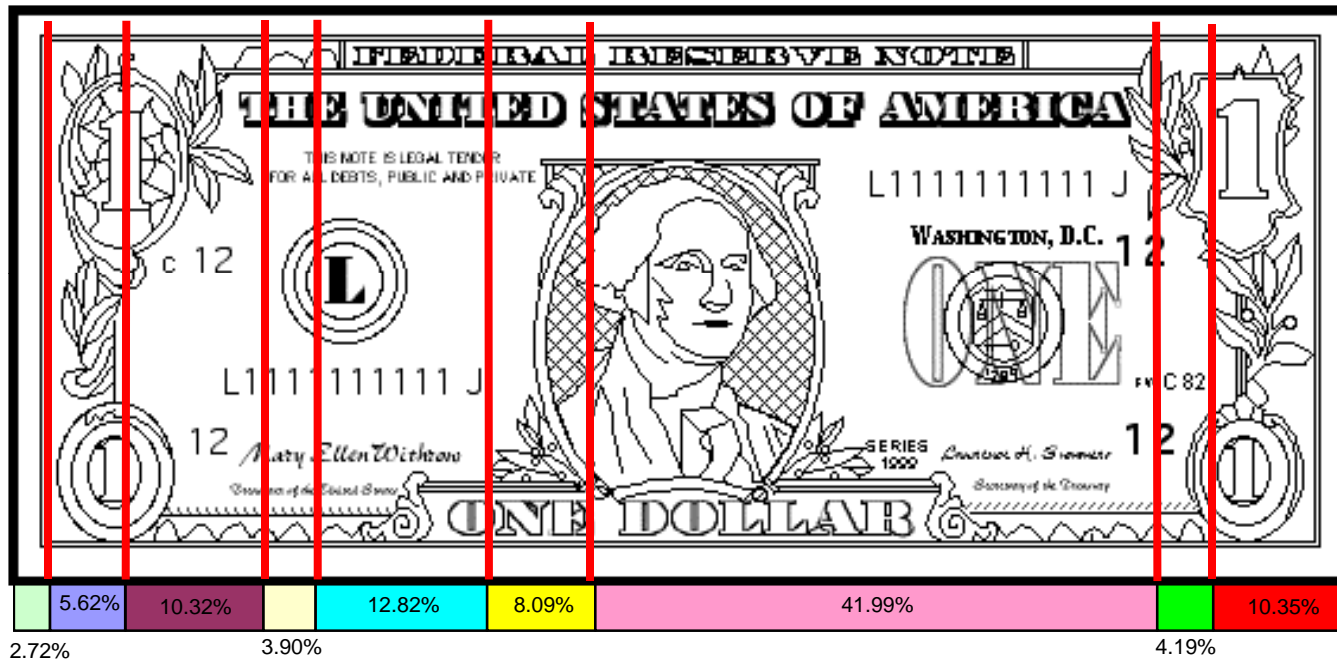
**Other:**

People's Transportation Plan	1,283,018	1,420,096
Confiscated Property	2,541,825	3,365,834
Stadium	826,689	495,646
Homestead-Miami Speedway	2,334,300	2,509,250
Community Redevelopment	5,271,673	6,140,459
Park of Commerce	12,070,660	-
Impact Fees	4,143,767	11,872,892
Utility Tax Project	250,000	-
Total Other	<u>28,721,932</u>	<u>25,804,177</u>

**Total Expenditures All Funds****143,312,914****145,748,972**

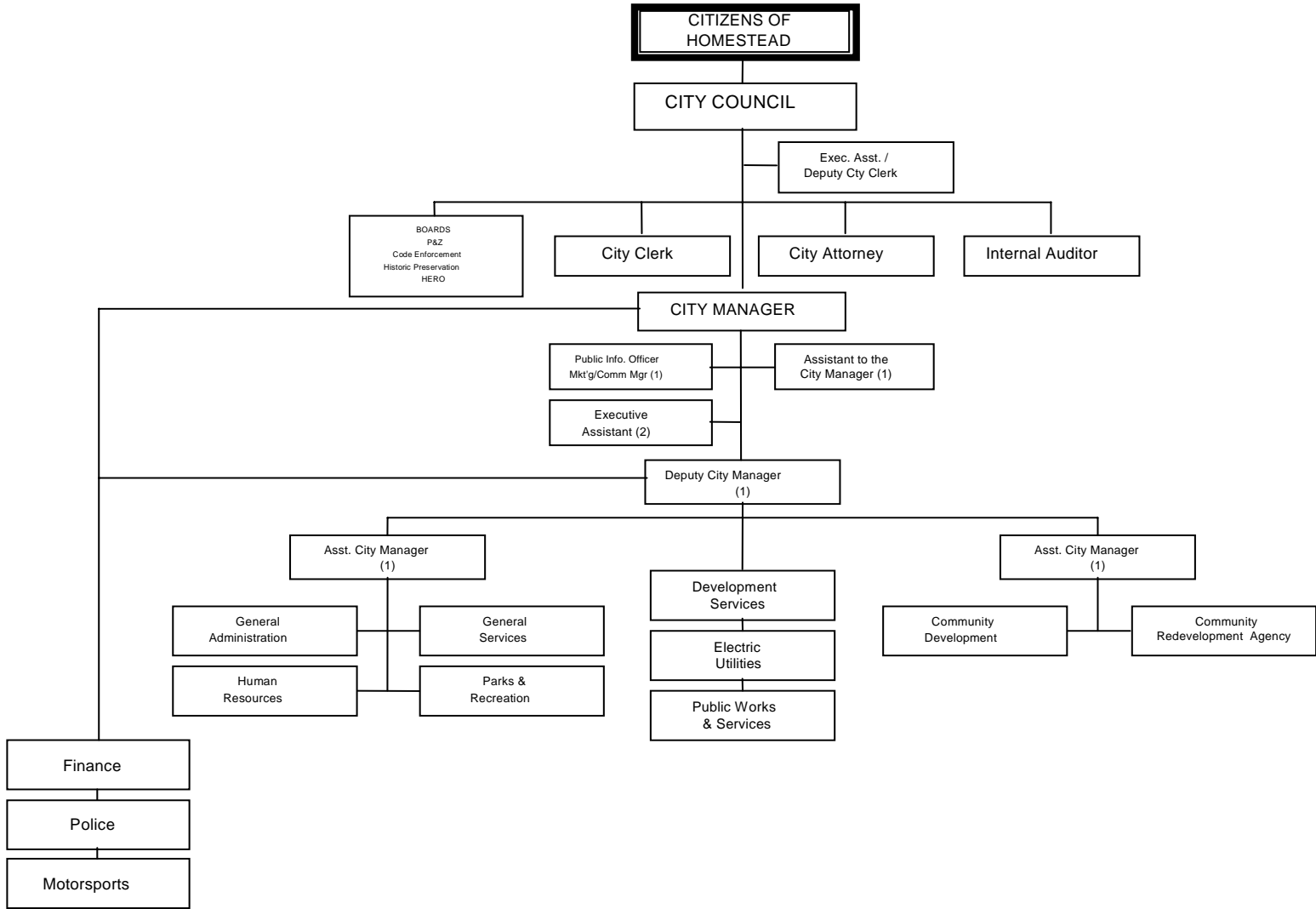
# City of Homestead General Fund Expenses FY 2006-2007 Where does the money go?

10



- Mayor, Council and Clerks Office - 3%
- Attorney and City Manager's Office - 6%
- Comm Dev, Bldg, Plan and Zoning - 10%
- Finance and Human Resources - 4%
- General and Administrative Services - 13%
- New City Hall - 8%
- Police - 42%
- Public Works - 4%
- Parks and Recreation - 10%

# CITY OF HOMESTEAD





## MAYOR & COUNCIL

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### MISSION STATEMENT

The Vision of the City of Homestead is to be the premier residential and business community in which to work, live and raise a family. This will be achieved through a customer-focused government, upon Homestead's unique location and economic opportunities and embracing the following core values:

- Effectiveness
- Efficiency
- Accountability
- Diversity
- Inclusiveness
- Responsiveness

### Services, Functions and Activities

The City of Homestead is governed by a Mayor, Vice Mayor and five City Council members who are elected on a non-partisan basis. The City Charter was amended in November 2002 to change the election process from a run at-large without designation of a specific seat, to an election that designates at-large seats. Four of the six Council seats include a geographical residency requirement for a specific area of the City. The other 2 Council seats do not require residence in a specific area of the City. Although four of the council seats have a geographical residency requirement, all of the elected officials are elected at large by all voters of the City. The elections are held every two years in November.

The Mayor presides over all City Council meetings, has a voice and vote in the proceedings, and serves as the ceremonial head of the City. The Mayor also appoints members of the City boards, subject to the approval of the City Council. In the absence of the Mayor, the Vice-Mayor assumes the responsibilities of the Mayor. The City Council enacts local legislation, adopts budgets, determines policies, and appoints such officers and officials as may be required by the charter or deemed necessary by the Council.

Regular City Council meetings are held on the first and third Monday of each month at 7:00 p.m. The public is welcome to attend.

## GOALS AND MEASUREMENTS

### **Organizational Performance:**

- Sustain an organizational culture, which promotes efficiency, effectiveness and accountability. Attract and retain a competent, cohesive and diverse workforce through training, motivation, benefits and proper representation

### **Growth and Economic Development:**

- Capitalize on Homestead’s strengths and economic opportunities. Enhance policies, procedures and strategies for marketing our community. Attract sustainable development

### **Community Emphasis:**

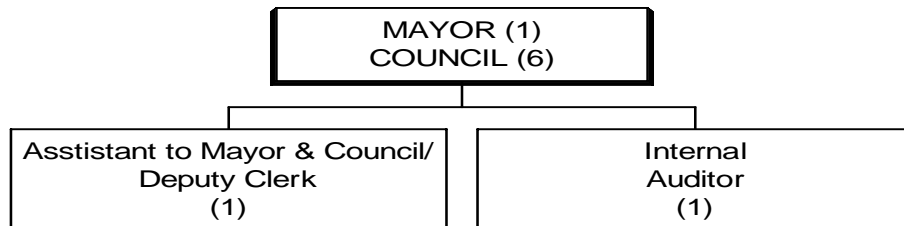
- Maintain an environment that promotes long-term customer satisfaction. Provide an atmosphere that is responsive to the community’s input

### **Innovation:**

- Identify and implement new concepts that will improve services and stimulate the business climate. Pursue technological advances for a more effective workplace environment

### **Quality of Life:**

- Foster a progressive quality of life that promotes cultural and educational activities, family values, sports and recreation, while maintaining Homestead’s “hometown” traditions



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	668,572	833,655	707,758
Operating Expenditures	108,762	66,498	121,086
Capital Outlay	0	0	0
<b>Total</b>	<b>777,334</b>	<b>900,153</b>	<b>828,844</b>



# CITY ATTORNEY

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## MISSION STATEMENT

The mission of the City Attorney is to protect the legal interest of the City by advising the City Council and Staff in the performance of their duties.

### Services, Functions and Activities

The City Attorney is appointed by the City Council. The City Attorney's office is responsible for advising the Council, City Manager, Staff and various boards of the City on legal matters.

Ongoing functions include drafting of resolutions and ordinances to implement the legislative policies and goals of the City Council, reviewing contracts and other legal documents as necessary for the operation of the City and representing the City and its agents in the areas of labor relations, land use, general matters and litigation.

The City utilizes the services of a separate firm for matters concerning personal injuries and worker compensation issues.

<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	0	0	0
Operating Expenditures	1,200,000	1,211,578	1,400,000
Capital Outlay	0	0	0
<b>Total</b>	<b>1,200,000</b>	<b>1,211,578</b>	<b>1,400,000</b>



## CITY CLERK

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### **MISSION STATEMENT**

The mission of the Office of the City Clerk is to seek to provide quality customer service to both its internal and external customers.

#### Services, Functions and Activities

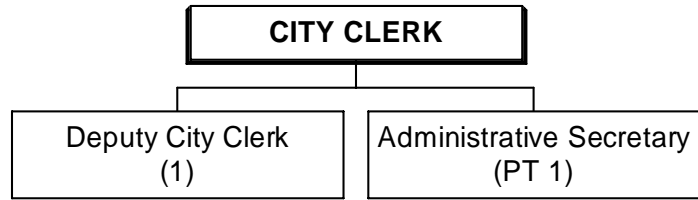
The City Clerk is one of three Charter Officials. The City Clerk is appointed by the City Council and serves as the secretary of the City Council. The City Clerk is responsible for giving notices of all Council meetings to its members and the public as well as keeping accurate recordings of the proceedings in the form of written minutes and/or audio recording. In addition, the City Clerk serves as the Financial Disclosure Coordinator with the Florida Commission on Ethics; serves as the Records Management Liaison with the Florida Department of State; Municipal Supervisor of Elections and maintains custody of City records including agreements, contracts, ordinances, resolutions and proclamations. The City Clerk is responsible for attending bid openings, all vehicle title and registrations, codification and recording of all ordinances, resolutions and legal documents that are adopted by the City Council, collecting various fees and payments, administering oaths and provide notarial services.

Our goal is to serve as the premier source of information for residents, businesses, visitors and employees of the City of Homestead.

#### Fiscal Year Highlights

The City Clerk's Office has researched several imaging systems for optimum storage of all permanent public records.

The Office will begin the implementation of scanning all Resolutions and Ordinances dating back from 1913 to 1993, as the website currently holds Resolutions and Ordinances from 1993 to present.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	185,146	191,693	211,645
Operating Expenditures	165,600	136,551	144,107
Capital Outlay	38,750	18,850	3,575
<b>Total</b>	<b>389,496</b>	<b>347,094</b>	<b>359,327</b>



# CITY MANAGER

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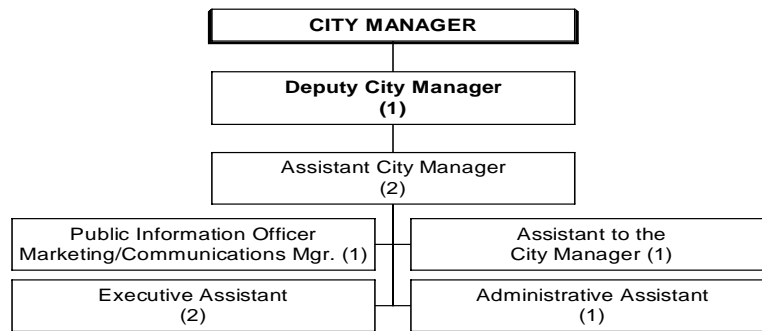
## MISSION STATEMENT

The Mission of the City Manager is to provide quality of life services to the residents of the City of Homestead in an effective, transparent and timely manner.

### Services, Functions and Activities

The City Manager is responsible for oversight of all administrative, management and operational functions of the City. The City Manager is responsible for overseeing the preparation of the City budget and the annual Auditors Report, which are approved and accepted by the City Council. The City Manager has direct oversight responsibility of all City staff, most directly Deputy City Manager and Assistant City Managers, Motor Sports Complex, & Department Heads: Finance, General Services, Human Resources, Development Services, Police, Parks & Recreation, Community Redevelopment Agency, Electric Utilities and Public Works & Services.

The City Manager formulates policy and plans and implements citywide goals and objectives as set by the City Council.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	866,173	872,815	1,023,399
Operating Expenditures	30,110	26,417	30,202
Capital Outlay	0	0	0
<b>Total</b>	<b>896,283</b>	<b>899,232</b>	<b>1,053,601</b>



## COMMUNITY DEVELOPMENT

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### MISSION STATEMENT

The mission of the Community Development Department is to utilize the funds it receives from federal, state and local government sources to aid in linking local government with citizen interests and organizations. Further it is to contribute in the development of viable neighborhoods by providing a suitable living environment and expanding economic opportunities.

#### Services, Functions and Activities

The Community Development Department was created in 2006. The department is charged with being the liaison between the citizenry and the City government. The department will work closely with the various City boards as well as local non-profits, neighborhood associations, civic organizations and other groups that interface with the City from time to time. As the Department grows in the Housing area, the Department will oversee the housing programs that will be instituted by the City.

It is our goal is to create a better living environment throughout the City.

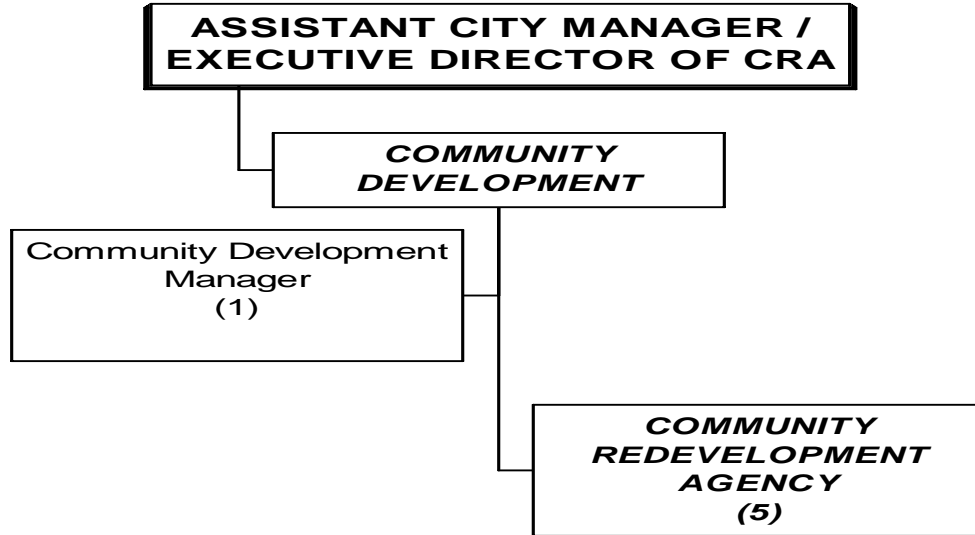
#### Fiscal Year Highlights

##### *Land Trust*

The City is creating an affordable housing land trust to help meet the requirements of the Housing Element on the Comprehensive Plan. The Trust will own property that will be used for affordable housing, both homeownership and rental. The City will be contracting with a non-profit housing provider to manage the land trust.

##### *Signage Program*

The City will be replacing the existing way-finding signage with updated designs that meet the new City signage standard. This project will be ongoing over several years until all the existing way-finding signage is replaced.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	99,956	63,556	153,860
Operating Expenditures	183,500	47,237	229,892
Capital Outlay	174,600	173,600	0
Other	0	0	0
<b>Total</b>	<b>458,056</b>	<b>284,393</b>	<b>383,752</b>



# COMMUNITY REDEVELOPMENT AGENCY

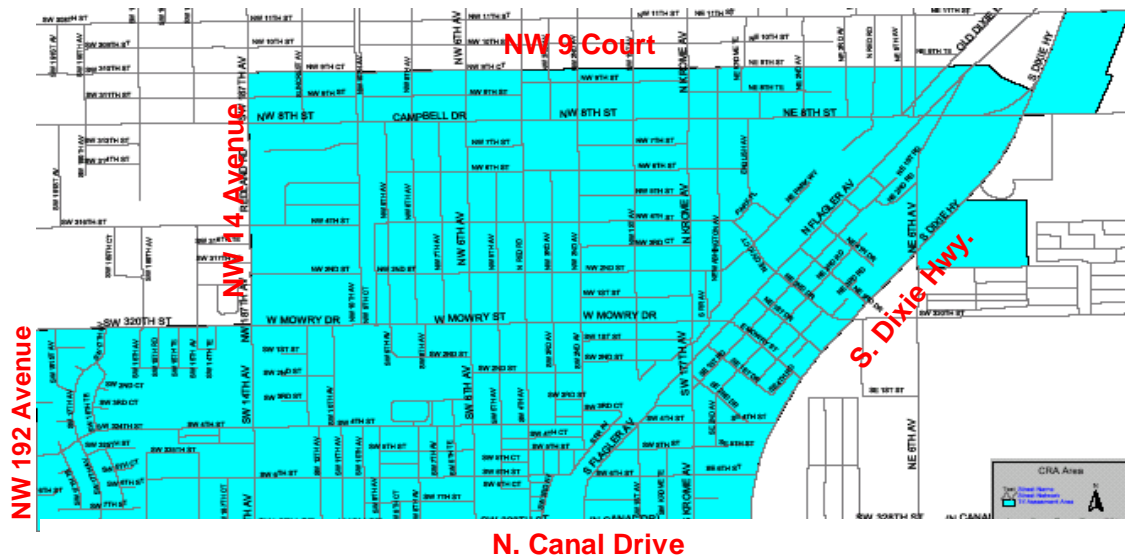
## MISSION STATEMENT

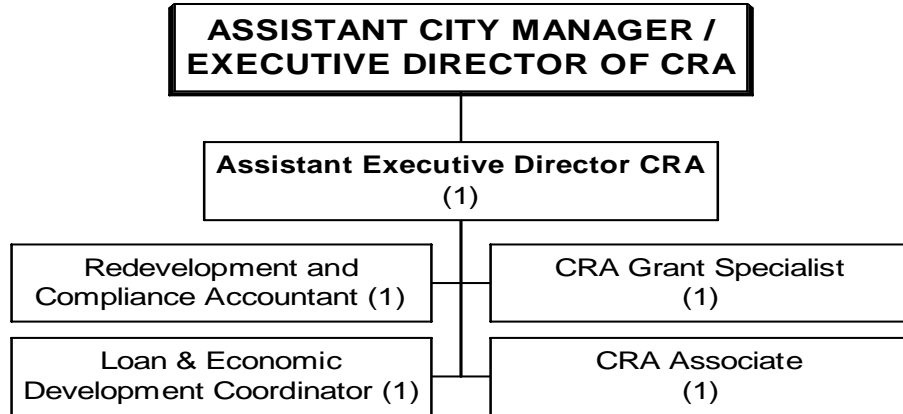
The mission of the Community Redevelopment Agency (“CRA”) is to optimize the future value of property within the community redevelopment area by investing in capital infrastructure and human resources.

### Services, Functions and Activities

The CRA was created by the City in 1994 following Hurricane Andrew under the powers granted by the Legislature. Its goal is to combat neighborhood deterioration and eliminate economic blight in the designated community redevelopment area. The work program for the Agency is defined in the Community Redevelopment Plan. In this Plan, comprehensive strategies were formulated to promote community development in various neighborhoods within the community redevelopment area. This strategy provides for a series of activities over the 30-year life span of the Agency that should be catalysts for the revitalization of the area into a prosperous and vital part of the city.

## COMMUNITY REDEVELOPMENT AREA





<b>Divisional Expenditure Summary</b>			
	Final Budget FY 05/06	Actual / Unaudited FY 05/06	Adopted FY 06/07
<b>Fund 360</b>			
Personnel Services	657,058	612,936	659,551
Operating Expenditures	1,002,500	753,867	1,592,339
Capital Outlay	1,919,732	1,123,636	2,327,100
Other	716,184	716,184	705,719
<b>Total</b>	<b>4,295,474</b>	<b>3,206,623</b>	<b>5,284,709</b>
<b>Fund 146-0800 (only)</b>			
Personnel Services	0	0	0
Operating Expenditures	389,599	215,675	555,750
Capital Outlay	586,600	0	300,000
<b>Total</b>	<b>976,199</b>	<b>215,675</b>	<b>855,750</b>
<b>CRA Grand Total</b>	<b>5,271,673</b>	<b>3,423,298</b>	<b>6,140,459</b>



## DEVELOPMENT SERVICES

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### MISSION STATEMENT

The mission of the Development Services Department is to facilitate the development and enhancement of the dynamic building and business communities located within Homestead.

#### Services, Functions and Activities

The Development Services Department is comprised of four distinct, but highly interactive, divisions, all of which provide an array of services to our citizens.

##### *Building Safety Division*

Reviews all construction plans for new structures, proposed improvements to existing structures (provided they are in conformance with the Florida Building Code), issues permits, conducts inspections, issues Certificates of Occupancy and conducts business licensing site inspections.

##### *Planning and Zoning Division*

Administers the City's Comprehensive Plan, prepares evaluation and appraisal reports, enforces land development regulations, processes requests for public hearings and administrative variances and participates in the review of building permits.

##### *Business Licensing Section*

Issues new business licenses, renews existing licenses, collects license taxes and coordinates special events.

##### *Construction Management*

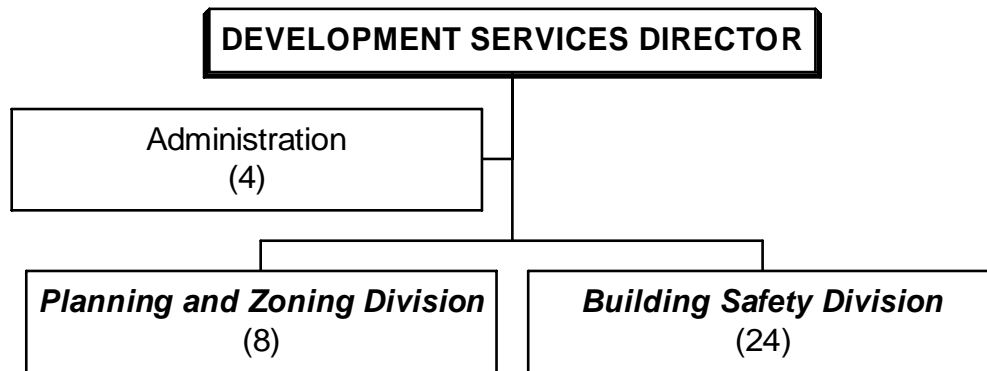
Provides advice to the City for all phases of the construction process including: programming, review of design, review of construction documents, assistance in the bidding processes and provides general oversight to all the construction projects from initiation to completion.

#### Fiscal Year Highlights

The department will begin construction management of needed City projects. This year we plan on providing technical assistance with the New City Hall, New

Police Department Building, Mayor Roscoe Warren Municipal Park, Wittkop Park, Harris Field Restrooms, Musslewhite / Sr. Citizen's Center, Losner Park, Lily Lawrence Bow Library, Busway stations and other large capital improvement projects.

The Department shall continue to improve its efficiency through the implementation and utilization of cutting edge technology. This philosophy translates into direct and tangible benefits for both customer and employees alike. Examples of new systems technologies include: web-based inspection scheduling (in combination with the ability to instantaneously attain results), as well as a web-based system for the review of commentary for all plan submissions.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	2,594,905	2,310,994	2,740,321
Operating Expenditures	1,380,489	1,104,843	1,356,863
Capital Outlay	52,650	16,146	23,000
<b>Total</b>	<b>4,028,044</b>	<b>3,431,983</b>	<b>4,120,184</b>



## ELECTRIC UTILITY

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### MISSION STATEMENT

The mission of the Electric Utility is to be a positive factor in the economic development of the City by providing safe, reliable electric services at a competitive price.

### Services, Functions and Activities

The Electric Utility generates, distributes and sells energy services. In addition to the operation and maintenance of the Power Plant, the Utility maintains transmission and distribution services to provide a reliable source of energy. The Electric Utility buys and sells power when it is economically advantageous to the City of Homestead.

### Fiscal Year Highlights

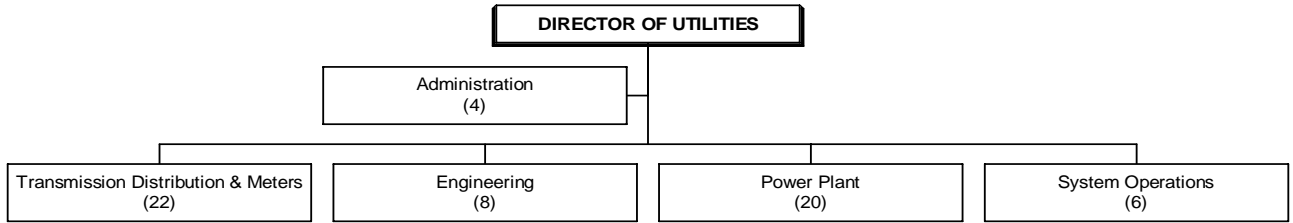
#### *New Substations & Transmission Lines*

Construction of the two new substations and their related transmission lines will be completed this fiscal year.

#### *Strategic Plan*

A Strategic Plan will be developed for Homestead Energy Services with focus on improving reliability while remaining competitive. The primary elements of the Plan are a comprehensive Capital Improvement Plan, a Management Processes and Staffing Analysis and a Financial Plan.

Implementation of the Strategic Plan will begin this year with a Cost of Service and Rate Study and engineering analysis of the power plant, administration, TD&M facilities and a system control and operations center.



<b>Departmental Expenditure Summary*</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	6,311,138	6,094,150	6,444,574
Operating Expenditures	26,848,073	30,719,051	32,689,812
Capital Outlay	5,430,916	4,022,917	2,404,000
Other	6,622,636	5,983,412	6,357,404
<b>Total</b>	<b>45,212,763</b>	<b>46,819,530</b>	<b>47,895,790</b>

\* Customer Service is included with General Services.



## FINANCE

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### MISSION STATEMENT

It is the mission of the Finance Department to provide financial services to the City's departments in order to enhance efficiency and to provide public transparency to promote trust.

#### Services, Functions and Activities

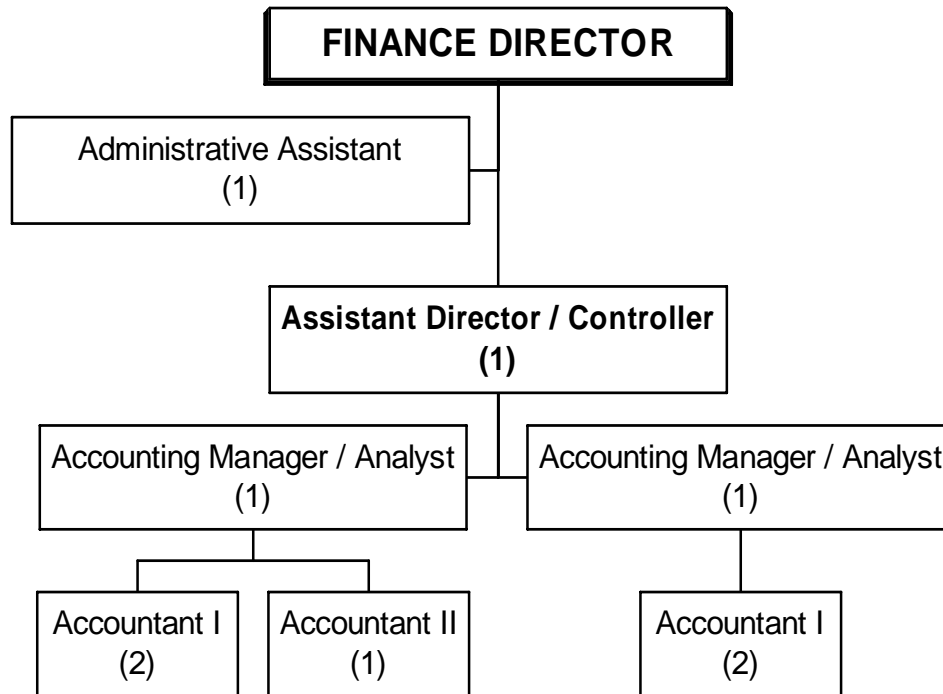
The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing payroll, accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the financial auditors. It also provides other departments with financial analysis and assists with banking transactions that arise during the year.

#### Fiscal Year Highlights

The Finance Department will continue the pursuit of the Certificate of Achievement for Excellence in Financial Reporting ("CAFR") award from the Government Finance Officers Association. The City has been recognized by the Association for the past four consecutive years. CAFR requirements include 1) timely filing of the City's Annual Financial Report, which in turn requires timely completion of the independent audit of the City's financial statements; 2) financial statements prepared in accordance with Generally Accepted Accounting Principles ("GAAP"), and 3) successful and complete implementation of all Governmental Accounting Standards promulgated by the Governmental Accounting Standards Board ("GASB") as of the fiscal year end of the financial statements.

While there are no new GASB standards required to be implemented during this fiscal year, the department will be planning for the implementation of GASB Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, which is required for the 2007/2008 fiscal year.

Other scheduled projects for the current fiscal year include an upgrade to the Accounts Receivable module of the HTE computer system, an update of the City's cost allocation plan and the continuation of the implementation of the City's fixed asset system.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	863,520	866,225	956,762
Operating Expenditures	143,349	112,237	148,359
Capital Outlay	18,393	15,686	20,000
<b>Total</b>	<b>1,025,262</b>	<b>994,148</b>	<b>1,125,121</b>



# GENERAL ADMINISTRATION

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## MISSION STATEMENT

The mission of General Administration is to provide both internal City Department support and external citywide enhancement, fostering special projects that benefit the community.

### Services, Functions and Activities

Perform internal department support. Act as liaison between the City and the public.

<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	468,242	2,175,406	1,422,445
Operating Expenditures	1,353,271	968,114	1,621,335
Capital Outlay	507,619	2,174	281,000
Other	976,984	1,405,121	216,630
<b>Total</b>	<b>3,306,116</b>	<b>4,550,815</b>	<b>3,541,410</b>

\* Includes interfund transfers to the Homestead Sports Complex and debt service.



## GENERAL SERVICES

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### MISSION STATEMENT

The mission of the General Services Department is to empower and facilitate the other City departments by providing efficient and cost effective internal support services.

#### Services, Functions and Activities

The General Services Department consists of five divisions:

##### *Information Technology Services*

Provides support to the City's operating groups with information services through the coordination and application of computer and communications technologies. The Division is responsible for all computer projects, equipment and services for the City including computer hardware/software procurements and contracts administration, evaluation, design, development and implementation and training. The Division also has the responsibility for administering the City telephone systems/services and acts as coordinator for VHF radio network activities in non-public safety departments.

##### *Procurements & Contracts Services*

Functions include procurement of a variety of assigned commodity groups and services, preparation of bid documents, conducting pre-bid conferences, analyzing bid responses and the preparation of central purchase orders. The Procurement & Contract Services Division ("PCS") conducts assigned research and develops recommendations of procurement and contract services feasibility and contract placement; evaluates existing maintenance and service contract coverage and duration and recommends appropriate modifications based upon the best interests of the City of Homestead. In addition, this Division oversees the disposition of surplus, confiscated and abandoned property. PCS works closely with the City Manager's, City Attorney's and City Clerk's offices to assure an efficient and smooth procurement service.

##### *Special Projects*

Tasked with implementing projects and systems throughout the City. The Division performs analysis, designs solutions, formulates implementation plans, implements, creates documentation and, in many cases, turns the project over to other departments for ongoing administration. The division also functions as a "catch-all," assuming responsibility for operations that are not tasked to specific Departments, and may cross Department boundaries.

### *Fleet Management*

Responsible for the stocking of parts, fuels, coordination of fleet purchases and the maintenance of small engines, sedans, light and heavy trucks, tire repair services and off-road equipment owned by the City, in a cost-effective, reliable and customer-friendly manner; (with the exception of paint and body, glass, heavy welding, diesel engine overhaul and automatic transmission repair). It maintains more than 601 vehicles/equipment, two 12,000 gallon fuel tanks and dispensers and manages permits and contract work.

### *Customer Service*

The Customer Service Division provides the interface between the City's Utility operations (Electric, Water, Wastewater, Solid Waste, etc.) and the citizens (customers). Their functions include utility billing, cash collections and meter reading. The current number of utility accounts exceeds 25,000, and is expected to continue to grow following the recent rapid growth of the City.

## Goals And Measurements

### **Organizational Performance:**

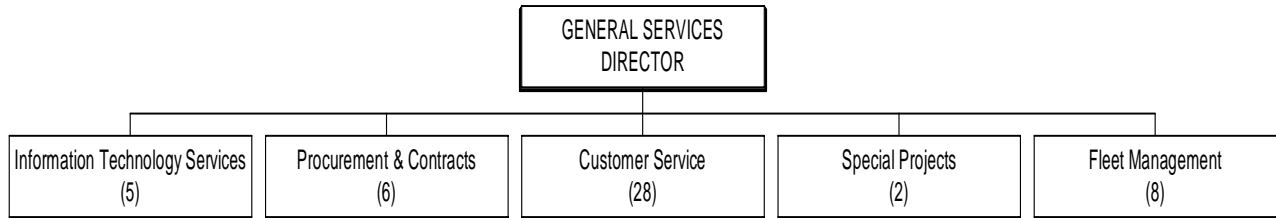
- To provide reliable, efficient and timely operational support to city departments
  - Increase overall productivity
  - Increase cost savings
  - Increase effectiveness
  - Increase customer service

## Fiscal Year Highlights

This fiscal year the department will continue adding functionality to the City's web site, which will lead to more interactive (resident participation) functions. Enhancements and additions continue to be made to the existing Geographic Information Systems (Utility Engineering, Code Enforcement, Business Licensing, Permitting and Inspections). Additional Interactive Voice Response applications and software will be added to enhance operations in the Parks and Recreation, the City Clerk's office, Procurement and Contracts and other Customer Service functions.

Fleet Management will purchase 55 new vehicles as part of the City's vehicle lease replacement program.

Customer Service will continue the implementation of Remote Telemetry Units (RTUs) of utility meters. A study is underway regarding the retrofitting of older, existing meters. A presentation on the study's findings will be made to Council and we will provide them with recommendations.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
<b>General Fund</b>			
Personnel Services	1,204,700	1,148,287	1,227,517
Operating Expenditures	366,665	369,627	436,754
Capital Outlay	423,713	267,998	388,300
<b>Total</b>	<b>1,995,078</b>	<b>1,785,912</b>	<b>2,052,571</b>
<b>Internal Service Fund</b>			
Personnel Services	581,520	554,981	607,782
Operating Expenditures	116,370	125,297	136,982
Capital Outlay	17,400	258,619	13,000
Other	11,595	0	0
<b>Total</b>	<b>726,885</b>	<b>938,897</b>	<b>757,764</b>
<b>Enterprise Fund</b>			
Personnel Services	1,626,334	1,504,385	1,745,911
Operating Expenditures	432,230	387,803	610,239
Capital Outlay	114,963	78,379	22,500
Other	10,000	21,579	0
<b>Total</b>	<b>2,183,527</b>	<b>1,992,146</b>	<b>2,378,650</b>
<b>General Services' Grand Total</b>	<b>4,905,490</b>	<b>4,716,955</b>	<b>5,188,985</b>



# HOMESTEAD-MIAMI SPEEDWAY

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## MISSION STATEMENT

It is the mission of the City of Homestead to actively promote and showcase the Homestead – Miami Speedway in the attraction of popular and recurring national events such as the Craftsman Truck Series, Busch Series & the NASCAR Nextel Cup.

<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	0	0	0
Operating Expenditures	1,119,300	889,850	951,000
Principal Expense	750,000	750,000	1,110,000
Interest Expense	465,000	462,292	448,250
<b>Total</b>	<b>2,334,300</b>	<b>2,102,142</b>	<b>2,509,250</b>

## PROGRAM DESCRIPTION:

In September of 1995, the City entered into an agreement to manage and operate the complex according to the terms of the lease agreement.



# HOMESTEAD SPORTS COMPLEX

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## MISSION STATEMENT

It is the mission of the Homestead Sports Complex to provide baseball, softball, youth sports and special event services for use by the community and visitors and encompass a wide variety of activities.

### Services, Functions and Activities

Responsibilities for the Homestead Sports Complex include maintenance and operations of the Stadium, dormitories and other facilities at acceptable standards to ensure that a variety of events and activities may be scheduled allowing full potential of uses of the Complex and attractiveness to visitors.

<b>Divisional Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	0	0	0
Operating Expenditures	426,689	366,969	495,646
Principal Expense	400,000	68,410	0
<b>Total</b>	<b>826,689</b>	<b>435,379</b>	<b>495,646</b>



## HUMAN RESOURCES

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### MISSION STATEMENT

The Mission of the Human Resources Department is to provide timely and effective services in the personnel, labor relations, insurance, and safety areas to City departments, employees and the public.

### Services, Functions and Activities

The Human Resources Department is organized into four service areas:

#### *Employee Relations*

This area includes recruitment, selection, job descriptions, classifications, policy development, assessment, training, performance evaluation, disciplinary actions and wage & benefit surveys.

#### *Employee Benefits*

Areas of responsibility include health & welfare, group benefits program, orientation, community relations, tuition reimbursement/scholarships, employee recognition and counseling/assistance.

#### *Risk Management*

Responsible for accident/incident investigation, reporting & monitoring for Workers Compensation, safety training and general liability issues.

#### *Administration*

This area includes labor relations, legal regulations, strategic planning, training and development.

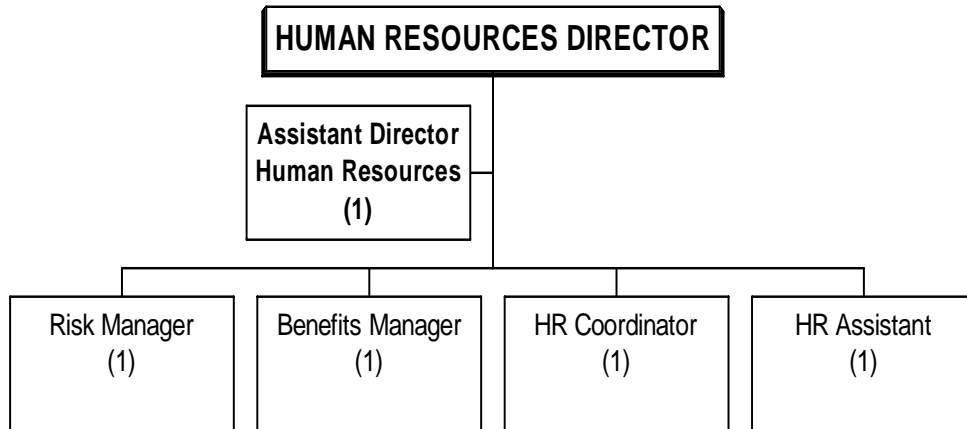
### Fiscal Year Highlights

Human Resources (Safety and Risk Management) areas will continue to provide timely and responsive services to City staff and the general public. The City will continue to promote our "Drug Free Workplace" environment that includes an Employee Assistance Program ("EAP") and random drug testing for all employees.

The City will focus on improving recruitment, employee retention, and leadership for an overall departmental succession plan. Our customer service training will continue for all employees in addition to our regular annual training in varying topics.

The Human Resources Guide will be revised to become a user-friendlier manual for both employees and supervisors.

The Risk Management area will work to reduce workplace accidents and injuries, improve safety awareness and defend the City against baseless claims.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	477,798	461,199	496,642
Operating Expenditures	70,044	50,137	74,045
Capital Outlay	2,525	1,370	4,000
<b>Total</b>	<b>550,367</b>	<b>512,706</b>	<b>574,687</b>



## PARKS & RECREATION

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### MISSION STATEMENT

The mission of the Parks and Recreation Department is to enhance the quality of life for residents and visitors for the City of Homestead.

#### Services, Functions and Activities

The Parks and Recreation Department provides a safe and attractive park environment in which all segments of the population may recreate and enjoy a variety of professionally run programs and activities; all in an effort to enhance the quality of life for our residents, as well as an appealing setting for the many visitors to our community.

The Department is divided into three major program areas:

#### *Parks Division*

Areas of responsibility include maintenance of parks, ball field maintenance and public right-of-ways / medians / alleyways. We also provide maintenance to 16 City park areas and the grounds of 4 municipal buildings, consisting of 340 acres of the parks system and/or City properties.

#### *Recreation Division*

The Division is responsible for four major areas – Youth Activities, Adult Activities, Senior Citizens and Community Support.

#### *Homestead Sports Complex*

We provide the programming, supervision and operations of the Homestead Sports Complex. Services for this facility include maintenance of all grounds and amenities, as well as management of all lease and/or permitted activities.

#### Fiscal Year Highlights

##### *Mayor Roscoe Warren Municipal Park ("MRWMP")*

The \$7.5 million grant agreement for the closure of the landfill portion of MRWMP was approved by the County to fund the remediation needed. It is anticipated that cleaning will be completed early this fiscal year. Park design and development plans are nearing completion. Park construction will proceed immediately after design is completed.

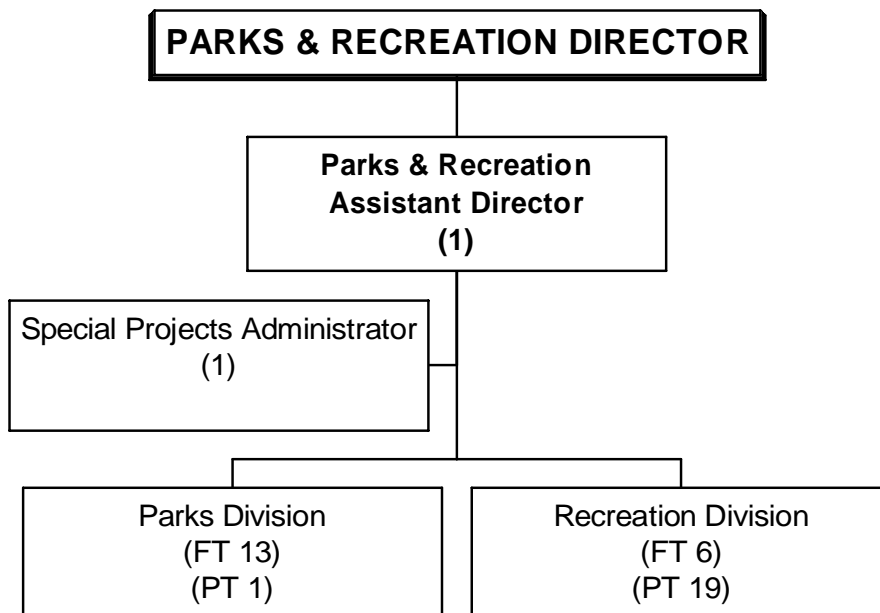
### *Beautification of Major Thoroughfares*

We are planning to upgrade landscaping and installation of irrigation on US1 and other major roads to create signature lush, green medians with themed landscaping throughout the City.

### *Parks Master Plan Projects*

Construction of new restrooms and perimeter fencing at the Harris Field Pavilion will be completed this fiscal year. Other projects include: major expansion to the William F. 'Bill' Dickinson Senior Center including cultural and multigenerational amenities; Audubon Park; James Archer Smith Park; Wittkop; JD Redd Park (Tennis and Racquetball Courts); Mini Park; Harris Football Stadium; and Roby George Park (Pool and Restrooms). Additionally, ballfield renovations at Harris, JD Redd, Roby George and Softball Complex are near completion.

Together with the CRA, Phase I of the Losner Park Master Plan which includes lighting, landscaping and irrigation will be completed this fiscal year. A master plan is also planned for the Sports Complex.



## **Departmental Expenditure Summary**

	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
<b>General Fund</b>			
Personnel Services	1,537,838	1,395,684	1,890,105
Operating Expenditures	1,765,291	1,536,697	2,316,712
Capital Outlay	484,352	64,210	309,000
<b>Total</b>	<b>3,787,481</b>	<b>2,996,591</b>	<b>4,515,817</b>
<b>Special Revenue Fund*</b>			
Personnel Services	0	0	0
Operating Expenditures	426,689	366,969	495,646
Capital Outlay	400,000	68,410	0
<b>Total</b>	<b>826,689</b>	<b>435,379</b>	<b>495,646</b>
<b>Parks &amp; Rec.'s Grand Total</b>	<b>4,614,170</b>	<b>3,431,970</b>	<b>5,011,463</b>

\* This Special Revenue Fund represents the Homestead Sports Complex.



## POLICE

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### MISSION STATEMENT

The Homestead Police Department is committed to Community Service. The department will continue to work in partnership with the citizens of the City of Homestead toward providing a safe environment and to improve the quality of life consistent with the values of the community.

#### Services, Functions and Activities

The Police Department is responsible for enforcing Federal, State, County and local laws. The Police Department responds to requests for service within the community. Community Services include: patrol services and local programs for the prevention of crime, conducting preliminary and follow up investigations, conducting traffic control activities and maintaining internal controls to insure fair, efficient and effective police services.

We are committed to creating an atmosphere of safety and security in Homestead with an emphasis on responsive community based policing with integrity, fairness and professionalism.

#### Fiscal Year Highlights

##### *Tactical Entry Team*

Authorized towards the end of the last fiscal year, the department's Specialized Investigative Unit ("SIU") has created, staffed and trained a tactical entry team consisting of members drawn from divisions across the department. This team is intended to assist in serving warrants and other tactical operations in a safer and effective manner without full reliance on other agencies for assistance.

##### *Operation "Tap Out Crime"*

A new initiative this year by the SIU for stronger policing using a variety of tactics consisting of a covert phase, community phase and a maintenance phase intending to target and lower criminal activity such as narcotics, burglaries, robberies and gang activity.

##### *Community Policing*

Operating under the Community Services Division, the Community Policing Unit will be expanded by several officers this year, paving the way for enhanced community

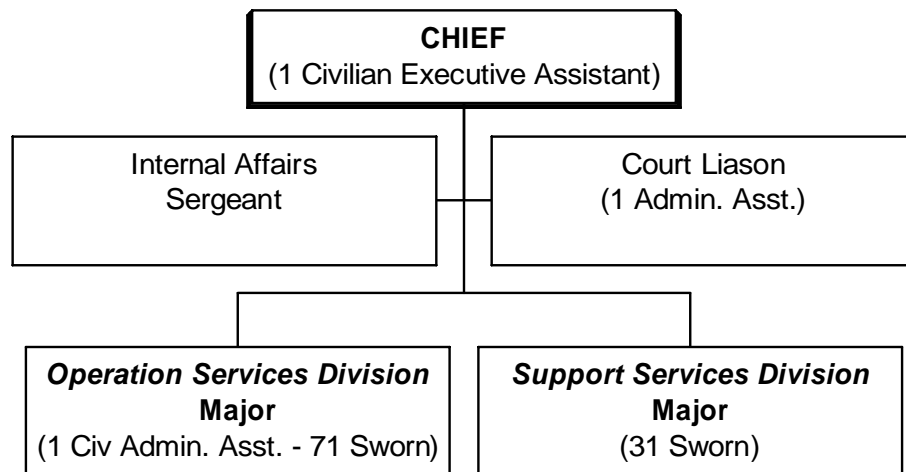
contacts, identification of problems and concerns from the community viewpoint with a focus on resolving those concerns.

*Police Athletic League (“PAL”) and Explorers Programs*

In the wake of damage from last year’s storms, both the Explorer and the PAL gym will be extensively remodeled. Since these programs are geared heavily towards providing positive activities for local youth, the remodeling of these facilities provides for dramatically improved capabilities for these programs.

*Gang Activity*

This year marks increased initiatives geared towards impacting gang activity in all of its forms. A departmental initiative incorporating both the General Investigative Unit (“GIU”) and SIU groups, coupled with partnering programs through the Department’s Start Off Smart (“SOS”) group and partnerships formed with other local, state and federal agencies, specifically targeting reducing gang related and gang sponsored crimes and increased sentencing penalties for committed crimes.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
<b>General Fund</b>			
Personnel Services	13,185,005	13,112,835	15,123,767
Operating Expenditures	2,510,784	2,357,428	3,199,509
Capital Outlay	117,733	75,777	0
<b>Total</b>	<b>15,813,522</b>	<b>15,546,040</b>	<b>18,323,276</b>
<b>Forfeiture Fund</b>			
Personnel Services	549,932	503,758	691,772
Operating Expenditures	810,226	675,054	865,062
Capital Outlay	1,181,667	145,011	1,809,000
<b>Total</b>	<b>2,541,825</b>	<b>1,323,823</b>	<b>3,365,834</b>
<b>Police Dept.'s Grand Total</b>	<b>18,355,347</b>	<b>16,869,863</b>	<b>21,689,110</b>



## PUBLIC WORKS & SERVICES

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### MISSION STATEMENT

The mission of the Public Works and Services Department is to plan, build, manage and maintain proper level of infrastructure, water quality, wastewater treatment and solid waste services to support the community's well being and growth.

#### Services, Functions and Activities

The Public Works and Services Department is responsible for the safe, reliable, competitive, cost-effective and environmentally friendly operation of all divisions.

##### *Administration*

Responsible for planning, budgeting and managing, as well as providing technical support and assistance to all divisions, in addition to monitoring performance and administering policy for the department's operation.

##### *Treatment*

Responsible for water and wastewater treatment and related permits and services.

##### *Field Operations*

Responsible for wastewater collections, water distribution, storm water, streets maintenance, city owned building maintenance and related permits and services.

##### *Solid Waste*

Responsible for the collection and disposal of solid waste, recycling and related permits and services.

#### Fiscal Year Highlights

##### *Street and Sidewalk Improvements*

The Street Division will continue to improve our roadways by paving approximately 300,000 square yards of streets and constructing and upgrading 550,000 linear feet of sidewalks throughout the City.

##### *Quick Response Team ("QRT")*

The QRT will continue to patrol City streets in an effort to keep the major thoroughfares clean. The crew picks trash and debris in the City's right-of-ways and responds to immediate clean up needs.

#### *Stormwater Drainage Projects*

The City will continue the stormwater drainage improvement citywide. The Department budgeted \$100,000 for new storm systems construction. We are actively seeking additional funding through grants.

#### *Infiltration/Inflow ("I/I") Project*

The City obtained a \$771,400 federal grant from the EPA for I/I Improvements. The Sanitary Sewer Evaluation Survey has been completed. The recommended repairs are scheduled to commence this fiscal year. The Department is in the process of requesting additional funds from EPA.

#### *Road Improvement Projects*

The widening of Campbell Drive to four lanes from SW 152 Avenue to SW 137 Avenue has been completed. Landscaping will be completed this fiscal year. The widening of SW 328 Street from SW 137 Avenue to US 1 is projected to be completed in three phases: **Phase I** – from SW 162 Avenue to SW 152 Avenue is projected to be completed by the end of this fiscal year. **Phase II** – from SW 162 Avenue to US 1 design will be completed this fiscal year and construction to be completed next fiscal year. **Phase III** – from SW 152 Avenue to SW 137 Avenue is scheduled for construction in FY 07/08.

#### *Transportation Master Plan*

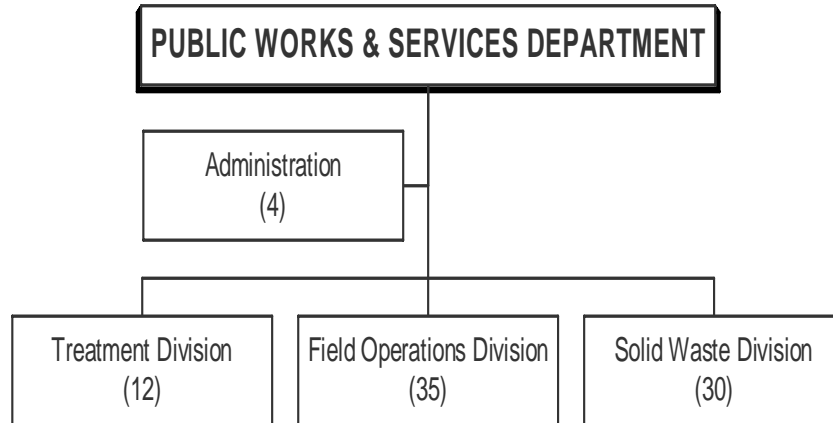
The City completed the first comprehensive Transportation and Transit Master Plan ("TTMP") in 2006. The main purpose of the TTMP is to develop a prioritized listing of immediate improvements (1-2 years), short-term improvements (5-10 years) and long-term improvements (10-or more years). This Plan guides the development of safe, efficient mobility and infrastructure, roadways, pedestrian, bicycle and transit within the City.

#### *Water Towers Painting*

All three water towers will be painted this fiscal year.

#### *Wastewater Treatment Plant Expansion*

It is projected that the design report for the expansion of the wastewater treatment plant will be completed by the first quarter of the fiscal year. Design and construction of the first phase for improvements is scheduled for the middle of 2007.



<b>Departmental Expenditure Summary</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
<b>General Fund</b>			
Personnel Services	740,941	656,606	734,624
Operating Expenditures	801,745	762,236	754,716
Capital Outlay	212,220	200,451	340,501
<b>Total</b>	<b>1,754,906</b>	<b>1,619,293</b>	<b>1,829,841</b>
<b>Enterprise Funds</b>			
Personnel Services	5,087,347	4,749,165	5,606,512
Operating Expenditures	9,169,653	8,374,346	10,300,186
Capital Outlay	1,511,195	692,208	2,325,800
Other	6,190,793	6,148,745	7,800,575
<b>Total</b>	<b>21,958,988</b>	<b>19,964,464</b>	<b>26,033,074</b>
<b>PW&amp;SD's Grand Total</b>	<b>23,713,894</b>	<b>21,583,757</b>	<b>27,862,915</b>



# SELF INSURANCE

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## MISSION STATEMENT

The Mission of the Self Insurance Fund is to facilitate the funding mechanism to cover insurance deductibles for the City's commercial insurance coverage, cover the costs associated with damage to City property not recoverable, and effective service in the insurance and safety areas to City departments, employees and the public.

### Services, Functions and Activities

The Risk Management area is responsible for accident/incident investigation, reporting and monitoring for safety committee, safety library and training, review of property values, insurance premiums and general liability coverage.

<b>Departmental Expenditure Summary*</b>			
	<b>Final Budget FY 05/06</b>	<b>Actual / Unaudited FY 05/06</b>	<b>Adopted FY 06/07</b>
Personnel Services	85,239	76,429	88,595
Operating Expenditures	6,733,490	6,998,876	7,902,005
Capital Outlay	0	0	0
Other	86,888	0	0
<b>Total</b>	<b>6,905,617</b>	<b>7,075,305</b>	<b>7,990,600</b>

\* Includes Self Insurance, Worker's Comp. and Health Insurance. Position of Risk & Safety Manager is shown in the General Fund in the Human Resources section.

**City of Homestead  
Capital Improvement Projects  
FY 2006-2007**

LINE #	DEPT.	DIVISION	PROJECT NAME	TYPE	FUNDING SOURCE	2006-2007
1	EL.	Engineering	Fiber Optic Cable Replacement	CIP	EL. F	75,000
2	EL.	Engineering	Sub-Aqueous Crossing @ C103 & SW 147 Ave.	CIP	EL. F	286,000
3	EL.	TD&M	New Overhead Construction	CIP	EL. F	200,000
4	EL.	TD&M	New Underground Construction	CIP	EL. F	1,750,000
5	EL.	TD&M	New Street & Security Lights	CIP	EL. F	20,000
6	EL.	Sys Ops	Computer Hardware	CIP	EL. F	3,000
7	EL.	Sys Ops	ICCP Software to Reliability Coordinator	CIP	EL. F	20,000
8	EL.	Sys Ops	SCADA Software Maintenance	CIP	EL. F	50,000
9	EL.	CS	(1) Kiosk	CIP	EL. F	16,500
10	EL.	CS	(2) Laptops for Service Personnel	CIP	EL. F	6,000
<b>Electric Fund Total</b>						<b>2,426,500</b>

11	CMO/GA		Land Acquisition/Development - Lake Area	CIP	GF	281,000
12	CC		Office Furniture	CIP	GF	1,000
13	CC		Fax / Heavy Duty Shredder / Binding Machine	CIP	GF	2,575
14	Dev Svcs		Laptop Computers / Plasma Screens	CIP	GF	20,000
15	P&Z		PC Workstaion	CIP	GF	3,000
16	Finance		Accounts Receivable Module	CIP	GF	20,000
17	Gen Svcs	Procurement	Garage Door Project	CIP	GF	18,000
18	Gen Svcs	Procurement	Warehouse and Yard Lighting (Moved 150K to Streets impact fee)	CIP	GF	12,000
19	Gen Svcs	Procurement	New Carpeting	CIP	GF	4,000
20	Gen Svcs	Procurement	Replace Refridgerator	CIP	GF	1,000
21	Gen Svcs	Procurement	Add to Scanners for Document Imaging	CIP	GF	1,500
22	Gen Svcs	Procurement	Laptop Computer	CIP	GF	3,600
23	Gen Svcs	ITS	Intra-City Video Conferencing	CIP	GF	24,000
24	Gen Svcs	ITS	IBM AS/400 Upgrades	CIP	GF	13,000
25	Gen Svcs	ITS	Upgrade Fiber Network Infrastructure	CIP	GF	35,000
26	Gen Svcs	ITS	Upgrade PCs to Microsoft Vista and Office 2007	CIP	GF	87,500
27	Gen Svcs	ITS	Replace Network Servers (No longer under warranty)	CIP	GF	33,000
28	Gen Svcs	ITS	Replace 16 Obsolete Network Switches in ITS and Remote Sites	CIP	GF	48,000
29	Gen Svcs	ITS	4 Cluster Servers for Exchange, Application, Web, & eVision	CIP	GF	22,000
30	Gen Svcs	ITS	Hardware Upgrade / Replacement	CIP	GF	16,100
31	Gen Svcs	ITS	Software Upgrade	CIP	GF	13,800
32	Gen Svcs	Special Projects	Automated Citizens Inquiry System	CIP	GF	20,800
33	Gen Svcs	Special Projects	Crm- Customer Complaint Tracking	CIP	GF	18,500
34	Gen Svcs	Special Projects	(1) Kiosk	CIP	GF	16,500
35	HR		Office furniture and Equip	CIP	GF	1,000
36	HR		Laptop Computer	CIP	GF	3,000
37	PW&S	Streets	Roadways/Asphalt/Swale (Local Option Gas Tax)	CIP	GF	140,000
38	PW&S	Streets	Sidewalk Installation & Improvements (Local Option Gas Tax)	CIP	GF	200,000
39	PW&S	Streets	Signage (Local Option Gas Tax)	CIP	GF	501
40	P&R	Parks	Irrigation on US1 - 304 St. and 328 St.	CIP	GF	150,000
41	P&R	Parks	Landscape of US1 - 304 St. and 328 St.	CIP	GF	100,000
42	P&R	Parks	(2) Turf Trucks with Dump Beds	CIP	GF	15,000
43	P&R	Parks	(2) Mower Trailers	CIP	GF	9,000
44	P&R	Parks	(3) Sand-Pro w/attachment	CIP	GF	17,000
45	P&R	Recreation	Bingo Machine for Sr. Center	CIP	GF	14,000
46	P&R	Recreation	Special Events Equipment	CIP	GF	2,000
<b>General Fund Total</b>						<b>1,367,376</b>

47	Police	Admin	Equipment & Cameras < \$500 Each	CIP	Impact Fees	35,000
48	Police	Admin	Contract Services - Consultants for Web / Information Systems	CIP	Impact Fees	65,000
49	Police	Admin	Design & Geographic Base Updates	CIP	Impact Fees	125,000
50	Police	Admin	Prof Fees - Architectural / Engineering for New Building	CIP	Impact Fees	230,000
51	Police	Admin	Construction of a Storage Building to Replace Containers	CIP	Impact Fees	55,000
52	Police	Admin	General Equipment over \$500 per GASB	CIP	Impact Fees	55,000
53	Police	Admin	Building & Office Modifications	CIP	Impact Fees	180,000
54	Police	Admin	Specialized Investigative Equipment (Trig Fish)	CIP	Impact Fees	32,000
55	Police	Admin	Mobile Bathroom Trailer - (Crowd Pleaser)	CIP	Impact Fees	22,000
56	Police	Admin	Satellite Phones & Equipment	CIP	Impact Fees	22,000
57	Police	Admin	Portable Emergency Generators	CIP	Impact Fees	300,000
58	Police	Admin	Mobile GPS Locating System & Equipment	CIP	Impact Fees	8,000
59	Police	Admin	Mobile Traffic Radar Equipment	CIP	Impact Fees	141,000
60	Police	Code Enf	Digital & Wireless Camera Equipment	CIP	Impact Fees	14,000
61	Police	Admin	Equipment Trailers	CIP	Impact Fees	95,000
62	Police	Admin	Computer Hardware - New & Replacement Systems	CIP	Impact Fees	75,000
63	Police	Admin	Software Upgrades / Additional Licenses	CIP	Impact Fees	45,000
64	Police	Admin	Mobile & Handheld Communications Equipment	CIP	Impact Fees	65,000
65	Police	Admin	Radio System - New & Replacement Equipment	CIP	Impact Fees	185,000
66	Police	Admin	Cisco Voice over IP Phone System	CIP	Impact Fees	136,200
67	P&R		Capital Requests on New Personnel Sheets	CIP	Impact Fees	2,750,000
68	P&R		Sr. Center/Musselwhite Expansion	CIP	Impact Fees	100,000
			East Community Park and Community Center Development	CIP	Impact Fees	

**City of Homestead  
Capital Improvement Projects  
FY 2006-2007**

LINE #	DEPT.	DIVISION	PROJECT NAME	TYPE	FUNDING SOURCE	2006-2007
69	P&R		Expansion of Neighborhood Green Spaces	CIP	Impact Fees	300,000
70	P&R		Mayor Roscoe Warren Municipal Park	CIP	Impact Fees	3,000,000
71	P&R		YMCA Building Purchase	CIP	Impact Fees	250,000
72	P&R		Blakey Park Lightning & Upgrade	CIP	Impact Fees	300,000
73	P&R		Citywide Park Signage	CIP	Impact Fees	50,000
74	P&R		JASH Park Renovation	CIP	Impact Fees	400,000
75	P&R		Wittkop Park Renovation	CIP	Impact Fees	1,000,000
76	P&R		Audubon Park Renovation	CIP	Impact Fees	400,000
77	P&R		Harris Field Restroom Project	CIP	Impact Fees	500,000
78	P&R		Lighting at 328 St. School Site	CIP	Impact Fees	175,000
79	P&R		Harris Field Football-Soccer Field Improvements	CIP	Impact Fees	200,000
80	P&R		Roby George Park Restroom Upgrades	CIP	Impact Fees	200,000
81	P&R		Mini Park Amenities	CIP	Impact Fees	50,000
82	CD		Way Finding Signage Program (Street impact fee)	CIP	Impact Fees	150,000
83	PWks		Campbell Dr. Landscape (Street impact fee)	CIP	Impact Fees	162,692
<b>Impact Fees Total</b>						<b>11,872,892</b>
84	P&R		Mayor Roscoe Warren Municipal Park(\$3.5 GOB, \$428K developer	CIP	Grant/Bonds	4,000,000
85	P&R		FRDAP	CIP	Grant/Bonds	200,000
86	P&R		LWCF	CIP	Grant/Bonds	200,000
87	P&R		State of Florida Cultural Affairs Division	CIP	Grant/Bonds	500,000
88	P&R		HRSA	CIP	Grant/Bonds	200,000
89	P&R		Sr Center/Musselwhite Park Impv (\$410 SNP, \$500 HRSA)	CIP	Grant/Bonds	910,000
<b>P&amp;R Possible Grant/Bonds Fund Total</b>						<b>6,010,000</b>
90	PW&S	Streets	Steel Storage Bldg Improvements	CIP	PTP	15,000
91	PW&S	Streets	Road Construction & Improvements	CIP	PTP	499,251
92	PW&S	Streets	Dainage Swale & Sidewalk Rehab & Improvements	CIP	PTP	348,531
93	PW&S	Streets	Track Hoe	CIP	PTP	165,000
94	PW&S	Streets	Asphalt Machine	CIP	PTP	83,200
95	PW&S	Streets	Dump Truck	CIP	PTP	80,000
96	PW&S	Streets	Transit	CIP	PTP	229,114
<b>People's Transportation Plan Fund Total</b>						<b>1,420,096</b>
97	Gen Svcs	Fleet	Fencing for compressor area	CIP	Internal	5,000
98	Gen Svcs	Fleet	Replace Coolant Recycle Stations	CIP	Internal	4,000
99	Gen Svcs	Fleet	Fuel Injection Service Center	CIP	Internal	2,500
100	Gen Svcs	Fleet	Diagnostic Equip Upgrades/Truck	CIP	Internal	1,500
<b>Internal Fund Total</b>						<b>13,000</b>
101	PW&S	W TREATMENT	Painting the Racetrack Watertower	CIP	Water	175,000
102	PW&S	W TREATMENT	Painting the Wittkop Park Watertower	CIP	Water	150,000
103	PW&S	W TREATMENT	Water Wells System Upgrade	CIP	Water	100,000
104	PW&S	W TREATMENT	Pressure Control Valves at Water Tanks	CIP	Water	150,000
105	PW&S	W TREATMENT	Tank Effluent Flow Meter	CIP	Water	150,000
106	PW&S	W TREATMENT	Wittkop Park and Harris Field Fluoride Pump Upgrade	CIP	Water	20,000
107	PW&S	WD	Water Main Upgrade	CIP	Water	100,000
108	PW&S	WD	Connection of TN to Harris	CIP	Water	100,000
109	PW&S	WD	2 Laptops for Supervisor and Foreman	CIP	Water	11,400
<b>Water Fund Total</b>						<b>956,400</b>
110	PW&S	WWC	Upgrade Pump Stations & System Improvements	CIP	Sewer	325,000
111	PW&S	WWC	Infiltration/Inflow Project	CIP	Sewer	200,000
112	PW&S	WWC	2 Laptops for Assistant Director and Foreman	CIP	Sewer	11,400
113	PW&S	WW TREATMENT	Treatment Plant Insp and PM/Painting	CIP	Sewer	150,000
114	PW&S	WW TREATMENT	Additional Trench	CIP	Sewer	150,000
115	PW&S	WW TREATMENT	Rebuild/Replace Old Blowers for Digesters	CIP	Sewer	50,000
116	PW&S	WW TREATMENT	Tonka Filters Overhaul	CIP	Sewer	150,000
117	PW&S	WW TREATMENT	WWTP Expansion	CIP	Sewer	98,000
<b>Sewer Fund Total</b>						<b>1,134,400</b>
118	PW&S	STORM	Storm drain Upgrade/Installations	CIP	Stormwater	100,000
<b>Stormwater Fund Total</b>						<b>100,000</b>
119	PW&S	SLD WSTE	Solid Waste Building Improvements	CIP	Slid Wst	10,000
120	PW&S	SLD WSTE	Roll Off/Dumpsters	CIP	Slid Wst	125,000
<b>Solid Waste Fund Total</b>						<b>135,000</b>
<b>All Funds Grand Total</b>						<b>25,435,664</b>

**City of Homestead  
Capital Improvement Projects  
FY 2006-2007**

LINE #	DEPT.	DIVISION	PROJECT NAME	TYPE	FUNDING SOURCE	2006-2007
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FUNDING SOURCE	2006-2007
Electric Fund	2,426,500
General Fund	1,367,376
Impact Fees Fund	11,872,892
Internal Fund	13,000
Water Fund	956,400
Sewer Fund	1,134,400
Stormwater Fund	100,000
Solid Waste Fund	135,000
<b>GRAND TOTAL</b>	<b>\$18,005,568</b>

FUNDING SOURCE	2006-2007
P&R Grants/Other	6,010,000
PTP Fund	1,420,096
<b>GRAND TOTAL</b>	<b>\$7,430,096</b>

<b>All Funds Total</b>	<b>\$25,435,664</b>
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City of Homestead  
790 North Homestead Boulevard  
Homestead, FL 33030  
[www.cityofhomestead.com](http://www.cityofhomestead.com)

Mayor Roscoe Warren  
Vice Mayor Steven D. Losner  
Councilwoman Lynda Bell  
Councilwoman Amanda S. Garner  
Councilman Norman L. Hodge, Jr.  
Councilman Jeffrey D. Porter  
Councilwoman Judy Waldman  
Curtis K. Ivy, Jr., City Manager  
Mike Shehadeh, P.E., Deputy City Manager