



CITY OF HOMESTEAD DEVELOPMENT SERVICES
790 N HOMESTEAD BLVD
HOMESTEAD, FL 33033
TEL. 305-224-4500
FAX. 305-224-4539

Checklist for

ROOF

DEVELOPMENT SERVICES:
Monday thru Friday 7:30 AM – 4:30 PM

- A complete **Roof** permit application – Owner’s and Qualifier’s signature Notarized.
- Contractor’s License and Insurance information up-to-date.
- Appendix E
- Appendix F
- Owners/builder permit requires proof of ownership, per Miami-Dade County Chapter 10.
- Folio # needed
- Signed Owner/Builder Permit Affidavit (if owner/builder permit).
- Two (2) complete sets of NOA (Dade County Products Approval).
- Asbestos Survey required (if Commercial).
- Owner/Builder can apply for shingle roof permit only.
- Notice of Commencement, if applicable for jobs over \$2,500 (Required by the first inspection at job site).

REVIEW PROCESS

1. Structural Engineer (if applicable)
2. Building Official

Accepted by _____